



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Monday, 23 May 2011 - 6.00 p.m.
Morecambe Town Hall

Mark Cullinan,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 23 May 2011 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 13th April, 2011 (previously circulated).

3. **DECLARATIONS OF INTEREST**

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **CITY COUNCIL ELECTIONS - 5TH MAY 2011** (Pages 1 - 14)

To consider the report of the Returning Officer setting out the results of the City Council Elections held on 5th May 2011.

7. **SENIORITY OF MEMBERS** (Page 15)

To consider the report of the Chief Executive setting out the seniority of Members of the City Council.

8. **CONSTITUTION OF POLITICAL GROUPS** (Page 16)

To receive the report of the Chief Executive setting out the Political Groups constituted in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990.

9. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 17 - 22)

To consider the report of the Chief Executive.

10. **ELECTION OF LEADER OF THE CABINET/LEADER OF THE COUNCIL**

To receive nominations and elect the Leader of the Cabinet/Leader of the Council in accordance with the provisions of Article 7.03 of the Council's Constitution set out below:

"The Leader will be a Councillor elected for a four year term to the position of Leader by simple majority of the Council. In the event that only one nomination is put forward a vote will still be taken."

To receive the Leader's appointments to Cabinet in accordance with the provisions of Article 7.04 of the Council's Constitution set out below:

"The Cabinet will consist of the Leader together with a minimum of two and maximum of nine other Councillors, all appointed by the Leader."

In accordance with Part 3, Schedule 2 of the Council's Constitution, the Leader will nominate one of the Cabinet Members as Deputy Leader of the Council. The Deputy Leader of the Council will act if the Leader is unable to act or the post of Leader is vacant.

11. **APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS**

To receive nominations and appoint Members to serve on each of the following Overview and Scrutiny bodies in accordance with the political balance arrangements agreed at Item 9.

In accordance with the Council's Constitution, Part 3, Sections 12 and 13, only non-Executive Members are entitled to vote on this item.

- (a) Overview and Scrutiny Committee (9)
- (b) Budget and Performance Panel (9) - to include a minimum of one member of the Overview and Scrutiny Committee

12. **APPOINTMENT OF COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Committees and the Appraisal Panel in accordance with the political balance arrangements agreed at Item 9.

- (a) Licensing Regulatory Committee (9)
- (b) Licensing Act Committee (15)
- (c) Planning and Highways Regulatory Committee (20)
- (d) Personnel Committee (7)
- (e) Appeals Committee (7)
- (f) Audit Committee (7)
- (g) Standards Committee (7) – may not include Leader
- (h) Council Business Committee (7)

13. **APPOINTMENT OF CHAIRMEN**

To receive nominations and appoint a Chairman to each of the under-mentioned bodies noting that:-

- The Chairman of the Standards Committee is one of the independent members of the Committee and was re-appointed by Council in November 2010.
- In accordance with the Council's Constitution, Part 3, Sections 12 and 13, only non-Executive Members are entitled to vote on (a) and (b) below:
 - (a) Overview and Scrutiny Committee - shall not be a member of the largest political group represented on Cabinet
 - (b) Budget and Performance Panel - shall not be a member of the largest political group represented on Cabinet.
 - (c) Licensing Regulatory Committee
 - (d) Licensing Act Committee
 - (e) Planning and Highways Regulatory Committee
 - (f) Personnel Committee
 - (g) Appeals Committee
 - (h) Audit Committee – shall not be a member of Cabinet or Overview and Scrutiny.
 - (i) Council Business Committee

14. **APPOINTMENTS TO OUTSIDE BODIES** (Pages 23 - 29)

To consider the report of the Head of Governance.

15. **CORPORATE PLAN AND RESOURCE MANAGEMENT FRAMEWORK 2011/14**
(Pages 30 - 125)

To present to Council the draft 2011/14 Corporate Plan and Medium Term financial Strategy for approval

16. **SHARED SERVICE ARRANGEMENT WITH PRESTON CITY COUNCIL FOR THE REVENUES AND BENEFITS SERVICE** (Pages 126 - 135)

Report of the Head of Governance

17. **AMENDMENTS TO THE CABINET PROCEDURE RULES AND CONSIDERATION OF DELEGATION OF FUNCTIONS** (Pages 136 - 145)

Report of the Monitoring Officer



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

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